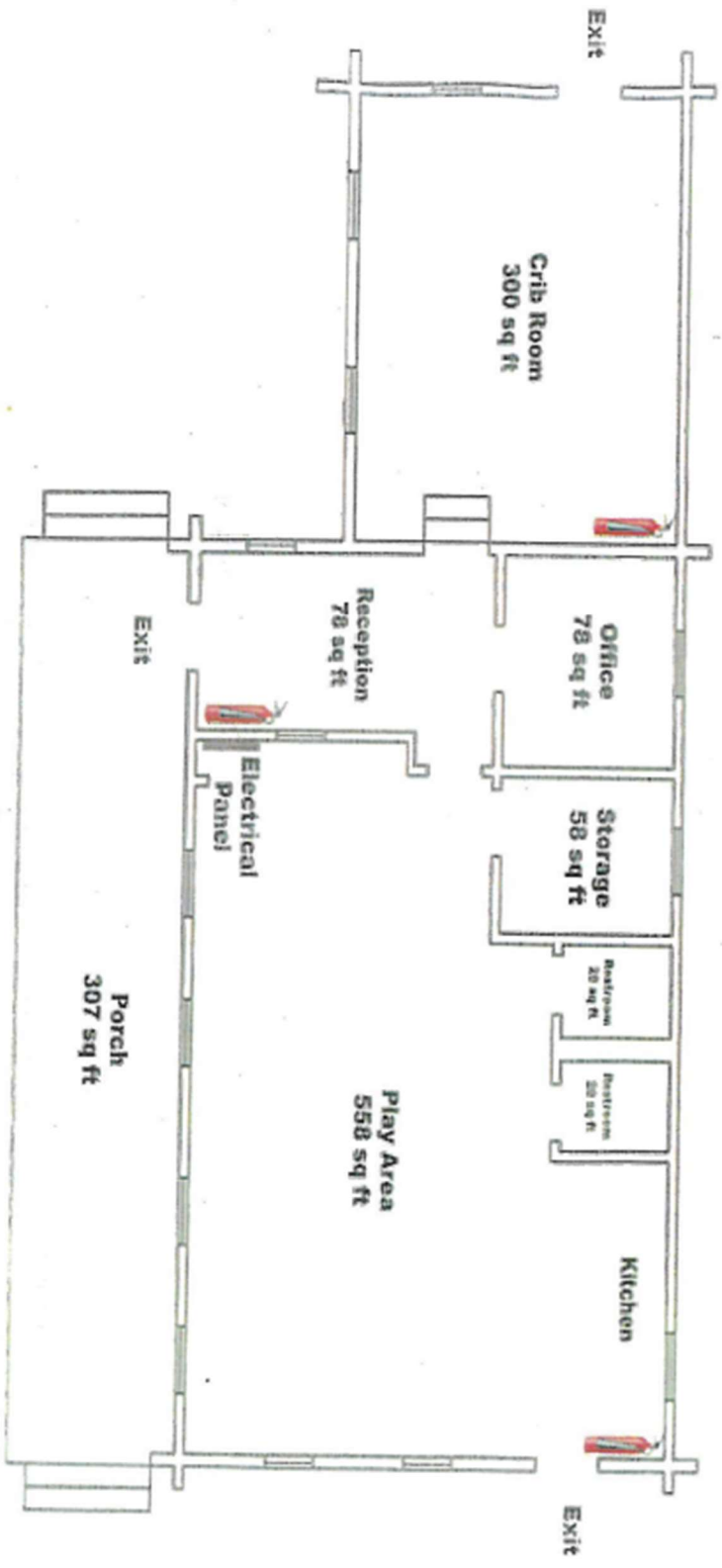


Propane Tank



# Main Floor

Kids Club

## Evacuation Plan for Kids Club

**Regardless of what day, time, or staffing levels, we need to be able to safely and efficiently evacuate Kids Club in the event of a structural fire.**

In the event of fire/smoke, smoke alarm should alert staff. For all fires Kids Club Staff will contact the front desk (dial 0) so that emergency or security personnel can be contacted.

--Security Contact #: 307-264-9751

--Security extension: 1418

--Facilities on call #: 307-249-6974

--Facilities (Supervisor Kenny frank) extension: 1336

--Director of Base Operations (Larry Johnson cell) #: 307-264-9772

--Ski Patrol #: 307-203-7627

--Ski Patrol extension: 1333

--Fire and EMS: 911

Kids Club Staff will then radio to Patrol (channel 1) saying "Kids Club to Dispatch" and inform them of what is happening. They will come help in the evacuation of the children. Registration forms and sign in sheets will be gathered by a Kids Club Staff member and then evacuate the building in the safest way possible. This includes putting toddlers in a stroller and wheeling them out the door. On the registration forms is the information to contact the parents or their off mountain contact so that we can let the parents know where we will be for them to come and find their child. If service is not working, use text page website to send wifi texts.

Evacuation exits are as shown in the blueprint attached. All windows and doors can and could be used as a means of exiting out of the building. Once out of the building we will take the kids to the Sprung building, or to the west end of Lot 1. We will then contact the parents and wait for their arrival.

### **Lockdown of the facility will be as follows:**

When and if someone that is not allowed to pick up the child or is intoxicated and will not leave the following will be put into place. Kids Club Staff will contact Ski School Front Desk to inform them that the facility is on lockdown and the reason why. Ski School Front Desk staff will then contact Facilities/ Security for back up. Kids Club Staff will then secure all children in the facility and lock all doors. No one will be allowed in or out of the building until the situation has been secured by Security and Kids Club Director. Contact will be made with the parents through Ski School Front Desk Staff.

**Kids Club Director- Kate Driscoll can be reached at 307-413-2331 or Assistant Director - Annika Wyman (number TBD), in case there are any emergencies after the facility is closed.**